# FEDERAL BUREAU OF INVESTIGATION
## DIGITAL FORENSICS AND ANALYSIS SECTION
### CRYPTOLOGIC AND ELECTRONIC ANALYSIS UNIT
# ADMINISTRATIVE REVIEW FORM

(Rev. 07-11-2013)

| Unique Identifier (Submission ID): | | |
|---|---|---|
| 130416021 AES | | |

| Case ID (optional): | | |
|---|---|---|
| 415M-BS-2814367 | | |

| Examiner's Name: | | Report Date: |
|---|---|---|
| Michael D. McFarlane - AES | | 4/4/2014 |

| Reviewer (Printed Name): | Reviewer (signature): | Review Date: |
|---|---|---|
| - STEVEN ANACKER | | 10/23/2014 |

Case record contains the following **ADMINISTRATIVE** documentation items, as applicable, and each includes the unique submission identifier:

| | Yes | N/A |
|---|---|---|
| Legal authority, or documentation of review, or explanation of non-review | ✔ | • |
| Chain of custody records for all original and derivative evidence | ✔ | ☐ |
| Record of peer review | ✔ | ☐ |
| Complete activity and communication log | ✔ | ☐ |
| If preliminary results released, approval for preliminary results release | ☐ | ✔ |
| Report of Examination | ✔ | ☐ |
| Return shipping invoices | ☐ | ✔ Direct prshep by LAB |
| Critical service vendor service request and results documentation | ☐ | ✔ |

Case record contains the following **EXAMINATION** documentation items, as applicable, and each includes the unique submission identifier:

| | Yes | N/A |
|---|---|---|
| Notes of examination | ✔ | ☐ |
| Photographs taken to support examination, charts, data, and records   CD | ✔ | ☐ |
| Corrections are initialed | ☐ | ✔ |
| Each page contains unique identifier | ✔ | ☐ |
| Each page contains initials of examiner(s) responsible for processes on that page | ✔ | ☐ |
| The total number of pages of EXAMINATION documentation is reported | ✔ | ☐ |

Case record contains the following documentation items in each **ADMIN** or **EXAM** section, as applicable:

| | Yes | N/A |
|---|---|---|
| Technical information from hardware/software manufacturers | ☐ | ✔ |
| Technical information from critical service vendors | ☐ | ✔ |
| If request discontinued, documentation is retained and report reflects that | ☐ | ✔ |

Additional Items

| | Yes | N/A |
|---|---|---|
| Report of Examination contains all key information | ✔ | ☐ |
| Report of Examination is understandable | ✔ | ☐ |
| Report of Examination spelling and grammar are accurate | ✔ | ☐ |
| Case record cover filled out properly | ✔ | ☐ |
| Evidence and derivative evidence are labeled | ☐ | ✔ labeled by LAB |